



Spring and Summer, 2024

Thank you for your interest in Skidmore College's summer programs.

As an international student planning to participate in our summer program, you will be expected to have a student visa that will allow you to study in the United States. Applying for a visa can be a somewhat time-consuming process. We, therefore, recommend that you begin this process as you are applying to the program and possibly awaiting acceptance.

Please review the following memo and follow the step-by-step instructions for completing the form. This is a two-part form comprised of a Biographical Data form and a Certificate of Finances form. Immediately after you submit your online program application, please complete both forms and return them and the requested documents to our office at the address or fax number indicated below or email the documents to your program's coordinator. If accepted into the program, we will begin to process and issue you an I-20 Certificate of Eligibility for Non-Immigrant (F-1) Student Visa, if you meet the eligibility requirements.

If your attendance in the Skidmore Summer Program is being supported by another person (parent, spouse, partner, etc.) that person will have to provide 1) a support letter – a sample is attached – and 2) a letter from their bank – additional sample provided – showing sufficient funds available to support your program attendance. If an organization or a government agency is providing you with support, please provide a copy of the support letter. All documents not in English must include an English translation. Please see below for a translator's certification. You cannot personally translate and provide the translation certification; it has to be someone other than you.

After we have received all the documents stated above, our office will then mail or e-mail you a packet that includes an I-20 Certificate. Please read and follow the instructions provided. Again, this is a timely issue so please do not delay.

- 1) Copy of your passport ID page;
- 2) Copy of the international student F-1 visa;
- 3) Copy of your I-20 form with your signature; and
- 4) Copy of your I-94 arrival and departure record.

We look forward to meeting you at the start of the program. If you have further questions please call our office at (518) 580-5590, or email the Program Coordinator at your program website:

Office of Special Programs
Skidmore College
815 North Broadway
Saratoga Springs, NY 12866
Fax: (518) 580-5548



Family Name _____ First Name _____ Middle Name _____
(as it appears on your passport)

Gender: Male _____ Female





Do you plan to leave the U.S. before beginning at Skidmore? Yes No

If you are in the U.S. in F-1 status – Do you plan to return to the school you are ~~enrolled~~ enrolled in?



Date:
To:
Office of Special Programs
Skidmore College
815 N. Broadway
Saratoga Springs, NY 12866
USA

Re: _____ (name of student or sponsor)
Account Number: _____.

To Whom It May Concern:

This is to certify that _____ (name) maintains an account (A/c No. _____) with our bank since _____ (date when account was established). The above account has _____ (please write funds in local currency) funds available in the account, that is equivalent to _____ U.S. dollars as of to date.

Sincerely,

Signature of bank official
Name of bank official:
Title of bank official:

Bank seal:





Date:
To:
Office of Special Programs
Skidmore College
Saratoga Springs, New York 12866
U.S.A.

Re: _____ (Name of sponsored student)

To Whom It May Concern: _____
R _____



