



! "\$%&' #\$(#)*%+%, -. (-/01#2%3/.)0#4#5)%

6)4/5('74#5)%

Your year as a club officer is coming to an end and new officers are being selected. How do you leave your position gracefully? How do you ensure that the new officers are ready to continue to provide your organization with strong leadership? Leaving your club better than the way you found it is not only a great gift, but also a skill!

819%3/.)0#4#5):%

A thorough leadership transition plan has several benefits:

- Provides for transfer of significant club knowledge
- Minimizes the confusion of leadership changeover
- Gives outgoing leaders a sense of closure
- Utilizes the valuable contributions of experienced leaders, usually the most neglected members in your group
- Helps incoming leadership absorb the special expertise of the outgoing leadership
- Increases the knowledge and confidence of the new leadership
- Minimizes the loss of momentum and

