

INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
September 9, 2016
10:30 a.m.

PRESENT: Cerri A. Banks; Mary Lou Bates; Paul Calhoun; Bill Duffy; Julia Elstein; Cynthia Evans; Philip A. Glotzbach, Chair; Tim Harper, Vice Chair; Lisa Hobbs; Mark Hofmann; James Kennelly; Kris Leggiero; Eric Morser; Dorothy Parsons; Levi Rogers; Denise Smith; Joseph Stankovich; Mike West; Joshua C. Woodfork.

ABSENT: April Bernard; Beau Breslin; Michael Casey; Debra Townsend.

1. Welcome and Introductions

President Glotzbach introduced new members and thanked everyone on the committee for their service. He acknowledged last year's work of the committee on the *Strategic Plan* and Middle States reaccreditation.

2. What is Your Role on the Committee?

President Glotzbach reviewed the role of the committee: to review, discuss, and vote on policies of the College. He indicated that the role of individual committee members was not just to represent a constituency, but to also provide their individual opinion and perspective. He further indicated that the committee is tasked with helping to make decisions that are in the best interest of the college at-

4. President's Report

President Glotzbach reported that the College is committed to the Center for Integrated Sciences (CIS); that the Board has authorized the college to move forward with Payette to create construction drawings, after which, the permitting process may begin.

He further reported that the geothermal drilling was complete with a total of 240 wells at 500 feet deep (each). There is still major work on this project to be done, such as repairing parking lots.

President Glotzbach reported that the college has retained Sarah Delaney Vero, from Delaney Vero law firm in Albany to serve as interim Title IX Coordinator. Joshua Woodfork is heading up a screening group of students, staff, and faculty to look for a permanent hire.

He also reported that commitments thus far in Creating our Future: The Campaign for Skidmore total \$121M.

President Glotzbach indicated the annual *US News* rankings will be release next week and that Skidmore is #38 in the National Liberal Arts category. Skidmore was also on the *US News* lists for: A+ Schools for B Students, Schools with the Most International Students, High School Counselor's Top Picks (#29), Programs to Look for: First-Year Experience, and Programs to Look for: Study Abroad. Skidmore's peer assessment improved this year.

President Glotzbach also indicated the annual *Princeton Review* rankings were released. The College continues to score mid to high 90's in several categories in the *Princeton Review*.

President Glotzbach announced that after five years in the Dean's Office, Dean of the Faculty and Vice President for Academic Affairs Beau Breslin will be stepping inidhoolwn wt he nd P9sn-4(N(n-4(N(n\$B4

Subcommittee on Budget and Finance

Chair Mike West reported that the committee membership is full and a survey will be going out regarding committee meeting times.

Campus Sustainability Subcommittee (CSS)

Chair Levi Rogers noted that the committee is still looking for one student member. The committee will be going back to their roots this year and focusing on policy and development.

Subcommittee on Student Affairs

Co-Chair Cerri Banks indicated that they still need one faculty member and have scheduled committee meetings.

Committee on Intercultural and Global Understanding (CIGU)

Co-Chair Cindy Evans indicated that they have two spots – one faculty and one student – left to fill. The committee is working on meeting times. Discussions will include how to move forward with CIGU and Middle States recommendations from last year.

Bias Response Group (BRG) (a subcommittee of CIGU)

Chair Cerri Banks reports that they need one more faculty member and will meet as needed.

Subcommittee Responsible Citizenship (SRC)

Co-Chair Eric Morser reported that the committee membership is full, and that they plan to provide an update soon about broader civic engagement issues.

Assessment Subcommittee (AS)

The committee will work on moving the recommendations from the Middle States Reaccreditation process forward, including assessment beyond the division of Academic Affairs.

Two other groups:

Space Planning Working Group (SPWG)

Reports the need for one student representative. The group will be engaging a consultant to assist with space inventory.

Enrollment Management Group (EMG)

Chair Mary Lou Bates indicated the administrative group's membership is fixed and that the group held its first meeting and has a semester meeting schedule. Part of the work discussed is revisiting a retention study and continuing to publicize the test-optional admissions policy.

6. Strategic Plan Executive Summary Review

President Glotzbach presented an overview of the four goals of the *Strategic Plan*, and discussed the need to involve all constituencies in efforts to focus energy toward carrying out the *plan*. He indicated that President's Cabinet is currently working on a *Strategic Action Agenda* (SAA) to assist with the near term goals, and that the IPPC will keep an eye on all of the different recommendations of the *Plan* to determine how to best accomplish the work.

7. Other

Michael West, reporting on behalf of Associate Dean of the Faculty and chair of the Starbuck Center Steering Committee Crystal Moore, noted per the College blog that Starbuck Center was recently given a clean bill of health, with a final report to be presented to the community on September 13 at 3:00 p.m. in Gannett Auditorium.

He also reported that the Board of Trustees recently authorized and directed the development of an Athletic Facilities Master Plan with advanced concept designs to assist in fundraising and that after an extensive Request for Proposals (RFP) process, Cannon Design has been engaged to do this work.

The meeting adjourned at 11:48 AM.