

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
May 5, 2017  
10:30 a.m.**

**PRESENT:** Cerri A. Banks; Erica Bastress-Dukehart; Mary Lou Bates; Beau Breslin; Bill Duffy; Julia Elstein; Cynthia Evans; Philip A. Glotzbach, Chair; Tim Harper, Vice Chair; Lisa Hobbs; James Kennelly; Kris Leggiero; Eric Morser; Dorothy Parsons; Levi Rogers; Denise Smith; Joseph Stankovich; Kim Verstandig Michael D. West; and Joshua C. Woodfork.

**ABSENT:** Paul Calhoun; Mark Hofmann; and Debra Townsend.

Called to order at 10:00 AM.

**1. Approval of Meeting Minutes**

IPPC **approved**, with edits, the minutes from the April 7, 2017 meeting.

### **3. Operating Budget for FY '17 and Proposed Operating Budget for FY '18**

Kelley Patton-Ostrander joined the IPPC for this portion of the meeting. Mike West, Vice President for Finance and Administration, noted that this financial packet distributed to the IPPC is the same that has been provided to the Board for their upcoming meeting

Mike reviewed the Operating Budget for \_\_\_\_\_ the \_\_\_\_\_ Proposed Operating Budget.

IPPC Endorsement:

Motion to endorse the Operating Budget for

**Motion seconded and approved.**

### **4. Strategic Action Agenda (SAA) 2016-2018**

Phil noted that this is the time of year that the IPPC should review the goals outlined in SAA for the past year, and receive updates on the work completed to date. He asked that IPPC identify items that should be considered for the next academic year.

Joshua Woodfork, VP for Strategic Planning and Institutional Diversity noted that the SAA will also be presented to the Strategic Planning Committee and full Board of Trustees for review. He asked the IPPC to consider if the College met our goals and/or if we need an extension on any items.

Julia Elstein, noted that work needed to continue to meet American Disabilities Act requirements on campus.

Kim Verstandig, Interim Collyer VP for Advancement, provided an update on the Campaign goals, as these goals are a big part of the SAA. Kim also provided an update on the Emerson Challenge for the Center for Integrated Sciences (CIS) funding. She noted that to date they have 30 donors with \$300,000 committed.

Members of the IPPC noted that diversity and inclusion issues continue to be a priority concern on campus and that the issue of faculty staff relations and the dynamic of tenure/non-tenure continues to be a concern.

### **5. CIGU Social Justice Space Update**

Cindy Evans provided an update on the work of CIGU and thanked members of the community who participated in \_\_\_\_\_ programs. She reported that plans for the social justice space are moving and that architect John Muse is currently considering all of the input received at community meetings/focus groups.

Joshua Woodfork reported that next steps include the following:

- a) determining mission & vision of space;
- b) consideration of staffing;
- c) relationship between this space and current ICC and lounge; and
- d) considering how this space serves students, staff and faculty

## **6. Annual Review of Investment Decisions Relating to the Task Force on Divestment Recommendations**

Phil noted the work of the task force and their subsequent two reports. He recognized Jim Kennelly for his service on the Task Force. He noted that part of the report called for a commitment from leadership to continue to report back, and for the college to continue to seek alternative green investments. He reported that the College is considering a student investment club, and that a current Trustee on the Investment Committee is willing to support this effort with personal contributions. He also reported that the Investment Committee is actively