

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
November 4, 2011**

PRESENT: President Phil Glotzbach, Chair; Denise Smith, Vice Chair; Susan Kress, Michael West, Mary Lou Bates, Rochelle Calhoun, Beau Breslin, Paul Calhoun, Joshua Ness, Mark Huijbregtse, Joe Stankovich, Adrienne Zuerner, Anne Petruzzelli, Gail Cummings-Danson, Erica Bastress-Dukehart, Jonathan Zeidan, Ethan Flum, and Barbara Krause (Secretary).

ABSENT: Michael Casey, Cori Filson, and Justin Sipher.

**1. Approval of Minutes**

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Affairs Committee on the College's sexual misconduct policy and enrollment challenges, and discussion at the Special Programs Committee on operating processes for Zankel and Ladd Hall, update on MALS, and a review of the Special Programs Mission Statement.

- With respect to the Special Programs Committee discussion of MALS and the possibility of a 4+1 option, an IPPC member expressed potential concern if such a program would require additional resources. It was noted that the program, if developed, would be expected to generate revenue. Various factors, including the potential impact on Residential Life, still need to be reviewed.

Vice President for Finance and Administration Mike West reported that the Infrastructure Committee of the Board heard a report on an agreement between the College and the Saratoga Springs YMCA to support the College's tennis program. The College is pleased with this arrangement.

Finally, President Glotzbach noted that the Trustees will hold a retreat off-campus in February 2012.

#### **4. Optimization**

President Glotzbach opened this conversation by providing a brief overview of discussions thus far. He noted that for purposes of strategic planning



next campaign indicate that fund raising will be required for endowment, capital projects, and financial aid.

President Glotzbach stated that this conversation is the first stage of a longer discussion that will relate to development of the FY13 budget. He noted that the College is currently on a path to reduce enrollment to the budgeted NFE of 2280. He posed the questions: should we continue on this path? If not, where should we stop? He also asked process questions: what should the process be to decide this figure? Could IPPC

**ATTACHMENT 1**

**RESOLUTION**

**BE IT RESOLVED, that the function and membership of the Committee on Institutional**

